

SUMMARY OF WORK EXPERIENCES

SN	Name of the organizations	Job Positions	Services		Work locations	Total Service Years
			Fro	To		
1	SNNPR's Urban Infrastructural and Institutional Development Program Office	Municipal Finance/Revenue Specialist	January 18/2019 G.C.	Till now	Hawassa	4 years
2	Tabor Ceramics Factory S.C.	General Manager	May 23/2018	Sept.26/2018	Hawassa	4 months
3	Dehub Capital Goods Finance Business S.C.	Senior Leasing Officer	Jan.21/ 2017	May 22/2018	Hawassa	1year,3months & 15 days
4	Omo Microfinance Institution.	Deputy Chief Executive Officer & Risk Management & Intelligence Department	Dec. 23/2015	Jan. 21/2017	Hawassa	1year,3months & 15 days
5	South Ethiopia Rehabilitation and Development Endowment Fund	Grant Sector Head	Oct.11/2013	Dec. 22/2015	Hawassa	2 years & 2 months
6	Wondo Trading & Investment Company	General Manager of Domestic & Foreign Trade Core Process	Mar. 30/2012	Oct. 10/2013	Hawassa	1year & 7months
7	Wondo Trading & Investment Company	Finance Department Head	Oct. 1/2007	Mar.29/2012	Hawassa	4 years & 7 months
8	Wondo Trading & Investment Company	Administration and Finance Department Head	Oct. 11/2004	Sept.12 2007	Hawassa	3years
9	SNNPR Rural Road Authority.	Finance Branch Head	Nov. 10/2001	Oct. 10/2004	Hawassa	2years &10 months
10	SNNPR Office of The Auditor General.	Auditor General	Sept.11/1994	Nov. 9/2001	Hawassa	7years & 2 months
11	SNNPR Bureau of Finance	Disbursement and Accounts division Head	Sept.11/1993	Sept. 5/ 1994	Hawassa	1 year
12	SNNPR Bureau of Transport & Communication.	Administration and Finance Service Head	Dec.10/ 1992	Aug 7/ 1993	Hawassa	9 months
13	Ministry of Health	Family Health Project Accountant Financed by IDA	Sept.11/1990	Dec. 9/1992	Addis Ababa	2 years & 3 months
Total						31.6 Years

Detail work Experience

Since January 2019 I am working as a Municipal Finance Specialist in Urban Institutional & Infrastructure Development program which is funded by the World Bank at SNNPR Bureau of Urban development& Construction.

- The main duty is supporting & giving training to selected cities in SNNPR by the World Bank in Revenue Enhancement Plan (REP) preparation & implementation.

May 23/2018- Sept 26 2018 I have worked as a General manager of Tabor ceramic products S.C .

Major Duties and Responsibilities

- Managing different departments like operation department (Insulator and table ware factory ,Sanitary ware factory and Tile factory) ,commerce, marketing ,warehouse ,finance, human resource(HR) ,quality control and product development, audit ,planning , technic and public relation.

January 21/2017– May 22/2018 I have worked as Senior Leasing Officer at Dehub Capital Goods Finance Business S.C. It is the financial institution working under the license and supervision of National Bank of Ethiopia.

Major Duties and Responsibilities

- Recording and following the loan of loanee's including interest.
- Reporting their loan and interest amount and their payment performance for each customer to the company.

Dec 23/2015 – Jan 21/ 2017 I have worked as a Deputy Chief Executive Officer, Risk Management & Intelligence Department Head at Omo Microfinance Institution.

Major Duties and Responsibilities

- Planning the work of the department.
- Checking and following / supervising the institution's operation.
- Reporting regularly the work of the department to the board of directors and the CEO.

Oct 11/ 2013 – Dec 22/2015 I worked as Head, Grant Sector in South Ethiopia Rehabilitation and Development Endowment Fund (SERADEF)

Major Duties and Responsibilities

- Planning the charity sector works.
- Finding the Fund from donors and internal source.
- Allocating the fund to different planned projects.
- - Preparing reports to the CEO, donors and the Regional government

Mar. 2004 E.C. –Sept. 2006 E.C. I have worked as General Manager of Domestic & Foreign Trade Core Process at Wondo Trading & Investment Company.

Major Duties and Responsibilities

- Planning the core process work (business operation)
- Since it is the profit making organization, every operation had been done by analyzing and using different marketing strategies.

Oct. 2000 E.C. –April 2004 E.C. I worked as Finance Department Head at Wondo Trading & Investment Company.

Major Duties and Responsibilities

- Planning the department's work.
- Preparing the budget for the company as a whole.
- Checking and verifying all request and payment made in accordance of approved budget and the regulation directives of the company.
- Preparing periodical financial reports to the South Regional Revenue Authority

Oct. 1997 E.C. – Sept. 2000 E.C. I worked as Administration and Finance Department Head at Wondo Trading & Investment Company.

Major Duties & Responsibilities

- Planning the company's Human resource, ware houses, Logistics, offices and financial operations.
- Preparing budget for the department.

- Preparing reports of the department.

Nov. 1994 E.C. – Sept .1997 E.C. I have worked as Finance Branch Head at SNNPR Rural Road Authority.

Major Duties & Responsibilities

- Planning the finance branch's work & preparing budget for Finance branch
- Coordinating the staff in the finance branch.
- Disbursing the budget to different projects and road maintenance offices found in the Authority.
- Supervising the financial performance of projects and road maintenance offices & Preparing of reports periodically.

Sept. 1987 E.C. – Oct. 1994 E.C. I have worked as Auditor General at SNNPR Office of The Auditor General.

Major Duties & Responsibilities

- Planning the work of the office of the Auditor General
- Conducting different audits like financial audit, special audit, compliance audit, so on.
- Preparing the budget and submitting to the Regional Council.
- Reporting directly to the Regional Council annually & interim reports to the auditee.

Sept. 1986 E.C. – Aug .1986 E.C. I have worked as Disbursement and Accounts division Head at SNNPR Bureau of Finance.

Major Duties & Responsibilities

- Planning the work of the department
- Disbursing the subsidy fund according to their approved budget to all zonal administrations found in the region.
- Gathering the financial performance report from all zonal administrations & the report rendered to the Regional Council and the Federal Ministry of Finance.

Dec.1/1985 E.C. – Aug 30/1985 E.C. I have worked as Administration and Finance Service Head at SNNPR Bureau of Transport & Communication.

Major Duties & Responsibilities

- Planning the service's work like human resource, store, logistics & finance.
- Preparing the budget for the Administration and Finance service
- Preparing report to the Bureau Head and financial report to the Finance Bureau

September 1/1983 E.C. – Nov 30/1985 E.C. I have worked as Family Health Project Accountant at Ministry of Health, Head Office.

Major Duties & Responsibilities

- Project Accountant at the ministry of Health which is financed by World Bank
- Allocating the fund to the Awassa health school, Jimma health school, Menelik health school & Family Guidance Association according to their approved budgets.
- Preparing report to the Ministry of Finance & World Bank.

5. Additional Experience

- From Jan. 1990 E.C. – July 1992 E.C. I have worked as Chairman, Board of Management of Awassa Flour Factory S.C before privatizing.

- From Mar. 1991 E.C. – Mar, 1994 E.C. I have worked as Chairman, Board of Management of Semen Omo Agricultural Development Enterprise before privatizing.

6. Skills & Core Competencies

- Excellent organizational and administrative skills, ability to prioritize work load and multi-task.
- Ability to work effectively and collaboratively in a fast paced environment and under - pressure in support of building a team based culture of work.
- Problem solving, Analytical skill, communication and facilitation skill.
- Good oral and written communications skill.
- Accuracy and strong attention to detail.
- Team player, eager to take on challenges and work as part of a team.
- Experience in adult and young training approaches.
- I have 3rd grade driving license.

2. LANGUAGE FLUENCIES

Languages	Reading	Writing	Speaking	Listening
Amharic	Excellent	Excellent	Excellent	Excellent
English	Excellent	Excellent	Excellent	Excellent
Halabic	Excellent	Excellent	Excellent	Excellent
Kembatic	Excellent	Excellent	Excellent	Excellent
Sidamic	Very Good	Very Good	Very Good	Very Good

3. EDUCATIONAL BACKGROUND

Awards	Institution	Time	Qualifications
MA degree	Hawassa University	2011-12 G.C.	Business Administration
BA degree	Addis Ababa University	1987-199 0G.C	Accounting
Certificate	Trans-Tec Computer Centre	1/5-9/30/2001	MS-word,Access&excel
Certificate	Trans-Tec Computer Centre	1/9-30/10/2008	Peachtree accounting
Certificate	Accounting & Auditing Board of Ethiopia	19/2-2/3/2018	IFRS
Certificate	Pointman advisors	16-22/7/2019	IPSAS

7. References

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