**Tesfa Assaye Lemma**

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| +251-911-921-707 / tesfuassaye@gmail.com |
| **Professional summery** |
| I have Master Degree in Rural Development from Hawassa University. I have been working in different NGOs in rural and urban areas of Ethiopia. I have 11 years NGO work experience in different (Agriculture food security, Women empowerment, Children Development & Partnership) development project design, implementation, monitoring and evaluation. I’m gender sensitive and I like to work in gender focused projects. In addition to my course of study and working experience the short term training that I have been trained, will qualify me for different position. |
| **Skills** |
| • Skill of team work   * Good communication * Analytical skills. * Computer and internet operation skills * Coordination and facilitation skill * Leadership skill |
| **Experience** |
| **Manager of Communications and Donors Relations (**02/2018 to current)  **SHAPEthiopia Solidarity against Hunger and Poverty in Ethiopia -**Hawassa Ethiopia  **Main activities and responsibilities**  • Senior Management Team (SMT) members in the organization.  • Building a strategic communication function approach to accelerate partnership and donation  • Maintain the relationship between the organization and a regular donor.   * Properly acknowledge donors after they make charitable contributions   • Lead on strategic marketing and communication in all key marketing channels  • Develop different project proposals, create partnership with potential donors and secure funds.  • Develop and manage the annual marketing and communication plan and budget.  • Establish and strengthen organizational collaboration with key stakeholders, donors and public.   * Establishing a level of trust between an organization and its donors etc. * Supervise partnership and capacity strengthening staff, including the provision of mentoring and on-the-job training as needed.   **Livelihood Project officer**(5/2017-11/2017)  **JeCCDO Jerusalem Children and community Development Organization -** Hawassa Ethiopia  **Main activities and responsibilities**   * leading the planning and coordination of project activities with technical staff and partners as required ensuring that socio-economic system approach is exercised; * participates in the pre-award assessments, review of proposals/sub agreement documents and budgets, participates in compliance visits, and provides guidance on program contractual requirements * Organize marginalized and poor women in to Self Help Group and capacitate SHGs with different business skill and saving, entrepreneurship and business management training. * Monitoring the IGAs status of individual and groups * Preparation of monthly quarterly and biannual and annual action plans and budget of project * Organize and conduct training for the target group and partner CBOs * Mainstream cross cutting issues such as gender, HIV/AIDS ,disability, environment ,sustainability in every program and projects etc * support and strengthening environmental resource protection initiatives * Facilitate networking relationships and participation with wide stakeholders such as government,CBOs and other key partners at local level.   **FFE (**10/2014 - 10/2016)  **CARE ETHIOPIA**  **Main activities and responsibilities**   * Ensure all socio-economic related activities of the project are well planned and implemented; * Facilitate and support the PSNP households to participate on income generating activities , diversify and increase their livelihood * Identify the capacity gaps of Village Saving and Loan Associations(VSLA); design and implement most feasible capacity * Establishes all necessary relationships with stakeholders including concerned government sectors at grassroots to ensure that major capacity gaps are systematically identified * Facilitate livelihood improvement of food insecure households * Support on nutritional status improvement of rural households with integration of agriculture. * Support farmers to organize farmers cooperative (Seed multiplier and shoat fattening cooperatives) and facilitate the legality issues of the cooperatives. * Strengthen farmer cooperatives through different capacity building trainings * Facilitate the access to seed, credit and any inputs for farmer cooperatives * Facilitate the market linkage (local and international) for farmer cooperatives. In this regard all cooperatives that were under my supervision when I was in Care ETHIOPIA, were linked to an international and local market and sold their products with better price and Care ETHIOPIA provided me an appreciation letter for my achievements. * Facilitates experience sharing visits among GRAD targets and other model PSNP participants; * Facilitate the distribution of quality seed for the local farmers. * climate change and disaster risk management actions like soil and water conservation, watershed management, rangeland rehabilitation, * Collects basic information, best practices, case studies and lessons and report to supervisor * Promote and implement perma -garden/micro garden production through sustainable land management and development * Coordinates with extension agents, community leaders and kebele level government institutions to facilitate community meetings * Closely works with government institutions, CBO’s and communities at kebele and village levels to ensure adequate linkages are established * Facilitate community livelihoods analysis, wealth ranking and targeting along with partners and responsible body from the Keble’s; * Prepare final annual, quarterly,monthly and weekly action plan of the PA/ village. * Prepare weekly, and monthly report of lifting, sales and profit of sales women which participate in micro franchisee * Support and facilitate different trainings delivered to the targeted households and partners * Provide technical and organizational assistance to saving promoters, community animators, PA food security committees, PA and village representatives and community members * Facilitate establishment of market information centre and market source that market information is accessed and understood by the community; * Support the community to participate on different value chain activities * Holds demonstrations and awareness creation session on health, saving nutrition and asset creation, marketing, and agricultural technologies * Facilitate vegetable production and its agronomic practice by improving sustainable vegetable production center   **Project Coordinator**  **Ersho Association of Women Living with HIV\AIDS** (9/2009 - 6/2013)  **Main activities and responsibilities**   * Implementation of Global Fund Round 7 Project capacity development activities, * Assist and support in facilitating the ART ,HBC and IGA activities under taken by   CHBC providers   * Work directly within the city health centers and stockholders in the area * Assist and support in strengthening collaboration of relevant NGOs and GOE institutions for enhanced implementation of Global Fund Round 7 Project at woreda level; * Collect and share information on Project implementation and report to donor and concerned bodies * Identify and document the most effective results of Global Fund Round 7 activities that could be scaled up to other SSRs * Prepare monthly and quarter progress reports on Global Fund Round 7 activities and submit to the NOSAP+ and the concerned government bodies * Represent the association on Global Fund Round 7 support group technical committees as directed by the NOSAP+ or NEP+ * Support and Monitoring Global Fund Round 7 capital ,Admin budget and Program budget * Facilitate the awareness creations activities on HIV/AIDS by integrating with woreda health office   **Community Mobilization and Marketing Officer**  **Mejejego Loka Women Development Organization** (3/2007 -11/2007)  **Main activities and responsibilities**   * Organize marginalized and poor women in to Self Help Group * Capacitate SHGs with different business skill and saving, entrepreneurship and business management training. * Monitoring the IGAs status of individual and groups * Preparation of monthly quarterly and biannual and annual action plans and budget of project * Facilitate the market linkage between the producers and wholesalers |
| **Personal information** |
| **Nationality** – Ethiopian  **Date of birth**- 1983 GC  **Gender**  - Female  **Marital status** - Married  **Address** sidama Region, Hawassa (Ethiopia)  **Telephone(s)** +251-911-921-707 OR +251-924-661-526  **E-mail(s)** [tesfuassaye@gmail.com](mailto:tesfuassaye@gmail.com) |
| **Education** |
| **Masters of Science :**  Rural Development  **Hawassa University**- Hawassa Ethiopia  **Bachelor of Science :** Rural Development and |Family Science  **Hawassa University**- Hawassa Ethiopia |
| **References** |
| 1. **Ato fikadu Gebeyehu**   Position:- The former Livelihood and Agriculture Officer in Megegego loka Women  Development Organization  Tel +251911117594  Email- fekadugeb@gmail.com  **2 .Sintayehu Tosha**  Position:- Woreda Team Leader in CARE Ethiopia  Tel +25111922283  Email- yenesaron@yahoo.com   1. **Metekia Mamo**   Position:-Plan and Monitoring Manager and Adviser  Tel +251911033871  **Short term trainings** |
| • Monitoring and Evaluation of Project prepared by NEP+  • Project\Proposal Planning and Implementation Training conducted by NEP+& Action aid  Ethiopia  • Project implementation and Management prepared by NEP+ and world Learning  • TOT on Palliative Care  • Fundraising\Resource Mobilization  Basic computer and internet  • Business, Communication and facilitation skill to Promote Demand Driven Extension  Approach  • SPSS |