Date-November 11/2022

To: - Integrated Service on Health and Development Organization /ISHDO/

**Subject: - Applying for the position Grant Compliance Specialist**

Dear Sir \Madam,

I graduated from Hawassa University with Msc. in Rural Development. I’m working as Communication and Donor Relation Manager in NGO.I have been working pre-award assessments, review of proposals and grants management activities. I have 12 years work experience in different development project design, implementation, monitoring and evaluation.In addition to my course of study and working experience the short term training that I took, will qualify me for this position. I hope you will call me. You will find me an eager and cooperative worker. If you need additional information or documents, feel free to call me on +251911921707 /+251924661526 or send me an e-mail on: tesfuassaye@gmail.com.

Thank you

Tesfa Assaye Lemma

Mob +251-911921707

E-mail : [tesfuassaye@gmail.com](mailto:tesfuassaye@gmail.com)