Tarko Essa Jenber

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Current Location: Addis Ababa, Ethiopia

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***To Integrated Service on Health and Development Organization /ISHDO/***

 ***Addis Ababa***

# *Subject: Application for Grant Compliance Specialist*

Dear Madam/Sir

Your Organization recently posted a job opening for a ***Grant Compliance Specialist*** after reading the job description, I am certain that I would be the ideal candidate for this position because my skills and experience perfectly match your needs.

My education background is as follows:

I do hold Master of Public health (MPH), BA Degree in Management, and Diploma in Accounting.

My Core experience related to this position, but are not limited to the following:

* Working with Technical working groups particularly in UNICEF (WASH, Health and Nutrition), GAVI, CDC and EU
* Monitoring and Evaluation of UN (WASH, Health and WASH)
* Worked on humanitarian project ECHO funded project (CMAM) that implemented by Plan International in CMAM
* Work Plan Preparation
* Detail Implementation program and Budget
* Prepare an Initial Cash Flow Forecast

For additional information about my capabilities please view my attached resume. I managed EU, USAID (PEPFAR CDC) grant, UN grants and other similar grants as well I am fluent in English and Amharic language. Therefore I would well come the chance of an interview.

Yours Sincerely

  Tarko Essa