**Gedefaw Kidane**

###### 1. Personal Information

Date of Birth: 14th December 1973

Nationality: Ethiopian

Sex: Male

Marital Status: Married

Contact Details:

Telephone: +251- 911- 125 797

Email: Kidane.gedefaw@yahoo.com

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###### 2. Employment

**March 2012 - Present**

JaRco Consulting, Ethiopia

*Finance Manager*

**Nov. 2010 – Feb. 2012**

*KAKI* PLC

*Finance Head*

**Jan. 2006 – Nov. 2010**

Addis Mender Real Estate

*Finance Head*

Managing and preparing project Financial Reports with various client accounts, including USAID, UN Agencies, International NGOs such as Save the Children, JSI , GAVI, ECM,CRS, IOM ,London School Hygiene and Tropical Medicine/LSHTM/ etc., for each budget line on a monthly, quarterly and annual bases;

Responsible for the follow up of all project financial movement and budget;

Administer and monitoring the financial position of the organization, forecasting and preparation and presentation of financial reports for management, monthly, quarterly and annually,

Prepare annual financial report for external Auditors.

Enduring the smooth functioning of the finance department and the organization in general through coordination with the HR and Logistic department.

Preparation of monthly, quarterly and annual financial report for management and external auditors;

Administer the overall financial activity of the company.

Responsible for the detail analysis of property prices working with engineers, economist to optimize profitability focusing in also branding the organization affordable to boost marketing;

Systemization of Finance in respect to General and Cost accounting that enables cost by household and construction;

Management of investors’ receivable from house buyers and payable to creditors and suppliers.

Preparation of monthly, quarterly and annual financial report management and external auditors;

Nov.2003-Jan.2006

GIFT Trading PLC

Senior Accountant

May  **1999 – Nov. 2003**

Mega Distribution Enterprise

*Senior Accountant*

June **1998 – May. 1999**

JONZO PLC

Senior Accountant

August **1996 – June 1998** Cement Products Production Enterprise Accountant

Preparing cost of inventory for imported goods, preparing payrolls for staffs

Preparation of monthly, quarterly and annual financial report for management and external auditors;

Participate in the implementation of inventory control systems

Preparing and presenting financial reports;

Preparation of monthly, quarterly and annual financial report for management and external auditors;

Participate in the implementation of inventory control systems

Preparing and presenting financial reports;

Coding all payment and preparing journal vouchers.

Preparing and presenting financial reports;

Coding all payment and preparing journal vouchers.

###### 3. Education

Collage/University Attended

Subject Area

Graduated on

**Additional Trainings**

*-*Masters of Business Administration (MBA)

At Lunar International College

- BA: Accounting, March 2008 at Addis Ababa University College of commerce

-Diploma: Accounting, August 1994 at Addis Ababa Commercial Collage

* IFRS (International Financial Reporting Standards), Peachtree Accounting,
* Budgeting and Financial Report preparation and Financial Management at USAID social Impact from Dec.2019-April 2020
* MS DOS, Word ,Data Base and Spread Sheet
* MS Excel; Window NT4 – Networking;
* The impact of TAX on organizations and accounting systems with Ethiopian Revenue and Custom Authority (ERCA).

**Other Skills and Activities**

Excellent command of Microsoft, Internet, Peachtree Accounting;

Excellent interpersonal and communication skills;

 2nd grade driving license

4. Reference

1. Fetene Tessema

 JaRco Consulting

 Operation & HR Manager

 Email: fetedeju@gmail.com

 Mobil 0911-735193

 2. Gizachew Yehualashet

 Addis Mender Real Estate S.co

 General Manager

 Email: gizachewyes@gmail.com

 Mobil 0911-162773

3. Tesfaw Hailu

 GIFT Trading

 Finance Manager

 Mobil 0911-431622