

To: Integrated Service on Health and Development Organization /ISHDO/
Mrs. Amira Akmel

amubeder99@gmail.com

+2519 20 72 91 58

Respected Sir/Madam,

Hello dear with great willingness, I am applying for the position of Grant Compliance Specialist at your esteemed organization. I believe I would be a good fit for the position since I am passionate, dedicated, energetics and ready to face any challenges and be committed to accomplish all duties with honesty and bearing responsibility.

I am dedicated young female accounting professional with MBA in Finance and 7+ years of experience in the field of Accounting & Auditing. Sectoral skill and knowledge in Big Four Consulting companies such as Deloitte, International NGO (DOT Ethiopia), and private business companies.

I have good knowledge of basic accounting and feel confident in my abilities as an accountant. I gained practical work experience of audit in **Deloitte Ethiopia** and worked as an accountant at oil company three years ago. I am currently working at Digital Opportunity Trust Ethiopia (INGO) as senior finance officer and I have practiced Acting Finance Manager position temporary at Digital Opportunity Trust Ethiopia (INGO). I have good experience of working on multiple projects starting from project budget development, expenditure recording, monthly revenue recognition based on costs incurred, donor financial report and compliance audit. I have also graduated from **AAU** with MBA which can strengthen my career.

In both my academic career and professional development I am confident that I can make a significant contribution to the organization and bring this energy towards Integrated Service on Health and Development Organization /ISHDO/ for where I hope to continue in development of career.

I have attached my resume for your kind perusal. Thank you for considering my application.

Sincerely,

Amira Akmel