**Name Sefiwsew Zeleke**

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 **Date** 08/11/2022

**To**  **Human Resource**

 Subject:-**Job Application**

**Dear sir/Madam**

I have an interest for getting a chance for employment in your organization. Though I was looking for vacancy announcement with the hope that your organization will announce any possible vacancies in my profession, as a matter of chance I have come across with such announcement. So I would like to apply for the post of **Grant Compliance Specialist** have attached here with in my CV copies of all the relevant testimonials.

I hope my application will be sympathetically considered and I assure you that I will do my best to give complete satisfaction in the work I am given .I am looking forward to hear from you.

 **Truly yours**

 **Sefiwsew Zeleke**