**Date: 09/11/2022**

# Subject: Application for Integrated Service on Health and Development Organization (ISHDO)

Dear Sir/Madam

## I am applying for the position of Grant Compliance Specialist. This is available at Integrated Service on Health and Development Organization (ISHDO). I am enclosing job application letter, and CV. I am hard worker and able to learn new skills quickly. I have good communication skills and have previous more than 8 year experience of working in Insurance Company as a customer service officer.

I am confident that my skills and experience could make great contributions to your organization. Also I went to be a part of your Company Therefore; I would appreciate the opportunity to discuss my qualifications for this position in detail with you in person at a suitable time.

Thank you for your consideration and I look forward to hearing from you.

Yours sincerely,

Eliyas Zeleke