

FIKADU CHELKEBA JALU

Date 11/11/2022

To Integrated Service on Health And Development Organization (ISHDO)

Re: Application for job vacancy

I wish to apply for the Possition of **Grant and compliance manager**

currently being advertised on ethio jobs Please find enclosed my CV for your consideration.

As you can see from my attached CV, I have over ten years' experience in the NGO with lead Income Generate Activity (IGA) organuzation. Having worked my way up to diffren t project Accountant

I'm particularly interested working in your **organization** , because of my passion for organising and managing project Account ,

I am confident that I can bring this level of success with me to your organisation

Thank you for your time and consideration. I look forward to meeting with you to discuss my application further.

Yours sincerel

Fikadu Chelkeba Jalu



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@ fikaduchelkeba2014@gmail.com

+251-947143292

Addisabab ,Ethiopia

SKILLS

OBJECTIVE

I seek challenging opportunities where I can fully use my skills for the success of the organization.

EXPERIENCE

Amhara region oromia Zone Dawaa Har'a wa Woreda Finance and economic Development 2008 - 2012

Finance Officer

22/10/2008 upto 18/10/2012

Addis Ababa,Gullale sub citu Addisuu Ga biya Te na tabiya

Seniour Acciuntant

2012 - 2014

22/10/2012 up to 18/04/2014

Abebech Gobena yehetsanet ke be ka be na Oli mat mahber (AGOHELMA) 2014 - 2019

Seniour Accountant

19/04/2014upto 19/05/2019

seniour Accountant, **FINANCE MANAGER OF CHARITY DEPARTMENT AND INCOME GENERATE (IGA) Department lead production area**

Procees,spice coffe department,Baltina department,Hospital Department,Enjera Distribute to diffrent Hotel in Addis Ababa and collect money from their.

OROMIA DEVELOPMENT ASSOCIATION (ODA) 2019 - 2021

Seniour project Accountant

From May/20/2019 upto August,31/2021

Diffrent project accountant

USAID project READII

USAID Project MSH-ETB

UNFPA Project ECW Project

Mothers and children Development Organization

Finance and admin

Sept,1,2021 - 2022

From September,2021 up to know

Supervise all regular accounting processes such as A/P and Journal Entries plus monthly closure accounts. • Organize all company financial programs and ensure compliance to budgetary requirements. • Analyse and forecast financial requirements for organization. • Supervise and ensure efficient working of all financial transactions in organization. • Monitor and implement all accounts payable check activation and wire transactions. • Assist departments in account reconciliation process on monthly basis. • Monitor authorized account reconciliation process. • Administer all bank transactions and oversee data recording procedures monthly. • Provide support to auxiliary schedules for auditing purposes as per assigned work. • Analyse different general ledger accounts regularly. • Develop budgetary plans for processes as per requirement. • Prepare journal entries and synthesize common ledger for subsidiary accounts.

* I have implent IFRS and IPSAS *
Peachtree software * All acsese of
computer knology



EDUCATION

Riftvallry University
BUusiness Managment

2008



REFERENCE

Aregash Geleta - "Mothers and children Development organization"

Excitutive Director
ethio.mcdo@gmail.com
+251911409259

Daniel Abera - "AbebechGobana yehistanet kebekabena limat mahber"

Finance Manager
dani2abera@gmail.com
0910338584

Berhanu Nagawo - "Oromia Development Association"

Finance Teem manager
0912232095

A handwritten signature in black ink, appearing to read 'FIKADU CHELKEBA JALU'.

FIKADU CHELKEBA JALU



PERSONAL DETAILS

Date of Birth : 1/01/1985

Marital Status : Married

Nationality : Ethiopia

 **LANGUAGES**

Read,write, speaking =English

,Amharic and Afaan oromoo
