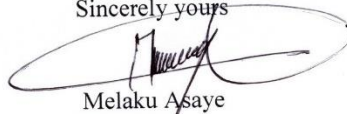


## **APPLICATION LETTER**

I am graduated from lunar international college, business and development in master's degree in project management on November 28,2021 G.C. I am highly interested to apply at your institution to fully serve and accomplish all duties required by your institution with my professional knowledge and practical skill that I have gained. This position particularly caught my eye, I have strong project and food security and disaster risk redaction background, in management of the project, Microsoft office and MS project management and i had a good job experience in S/N/N/P/S gedio zone, bulle wereda from 9/07/2014-5/11/2015 G.C. in addition, i have been working as action for social development and environmental protection organization (ASDEPO) from 06/11/2015-19/10/2022 G.C. an expert of environmental protection and planning.

I have been looking for a job in a successful origination and this job seems to be exactly what I am looking for. It matches the skills, experience, and knowledge I have and I know I could fit in and contribute to the team.

Sincerely yours

A handwritten signature in black ink, enclosed within a large, hand-drawn oval. The signature is stylized and appears to read 'Melaku Asaye'.

Melaku Asaye



**Action for Social Development & Environmental Protection Organization (ASDEPO)**  
**አክሽን ፎር ሶሻል ዴቨሎፕመንት ኤንድ ኢንቫይሮንመንታል ፕሮቴክሽን ኦርጋናይዜሽን (አስዴፖ)**  
 Tel:+251-11-8627549 P.O.Box 5770 Addis Ababa, Ethiopia

Ref.No/ቁጥር ASDEPO/305/2

Date/ቀን 19/10/22

**To whom it may concern**

We are pleased to write this letter to inform you that the applicant named **Mr Melaku Asaye Misker** had been working for us **action for social development and environmental protection organization (ASDEPO)**. In this capacity **an expert of environmental protection and planning program for 6/six/year and 11/eleven/month with 13 days from November 06/11/2015 to October 19/10/2022** G.C. During His/her team are in the office with our organization, he/she participated in performing the work with determinate and sincerity. As we observed, he was an active and very qualified person and he could perform all of assigned tasks effectively. Besides in my opinion, he was a motivated, professional, hard-working and innovative person. He contributed much to our organizational goals and targets and his performance was proven to be among the most effective in our organization.

Moreover, **Mr. Melaku Asaye Misker** demonstrated excellent behavior and attitude during his service with us. We found him be sincere, truth-full, reliable sociable, he was also a pleasant person to talk and work with team.

**Related work experience**

- From **July 09/07/2014 G.C to Nov 05/11/2015 G.C** an expert of food security and disaster risk reduction management program in **S/N/N/P/S gedio zone bule wereda** since **1/one/year and three/3/ months with 26/twenty/ days**.
- **Total he have 8/eight/ year and 3/three/ month with 9/nine/ days' work experience**. Both above sectors and we would like to assure that he paid his obligation tax income from his monthly salary. However, all of us with his the best in his career and future and would like to thanks his for excellent contribution.



*Handwritten signature*  
**ዮሐንስ ሃይዘን**  
**ሃይዘን ሃይማኖት**  
**Finance & Admin Manager**

Registration No.3528  
 Bank Account: **Commercial Bank of Ethiopia**  
**Semen Mezegaja Branch A/C 1000142820254**

Website: [www.asdepo.org](http://www.asdepo.org)  
 E-mail: [info@asdepo.org](mailto:info@asdepo.org)

Menelik II Avenue Nigist Towers 3<sup>rd</sup> Floor

Education and Health for All!

ዲላ ዩኒቨርሲቲ  
DILLA UNIVERSITY



Date 03, 2014

OFFICE OF THE REGISTRAR & ALUMNI

To Whom It May Concern

This is to certify that  
**MELAKU ASAYE MISKER**  
*Graduated from College of  
Agriculture & Natural Resources*  
*With B.Sc Degree*  
In  
**NATURAL RESOURCE MANAGEMENT**  
With CGPA - 2.46  
(Pass)  
On July 02, 2014

*This Temporary Certificate of Graduation has been given pending the issuance of actual diploma and transcript which will be given after the completion of the obligation stated in the cost sharing scheme.*

ቴዎድሮስ አያሌው ደጀኔ  
Tewodros Ayalew Dejene

College Dean

ዲላ ዩኒቨርሲቲ  
ዲ/ቢ/ት  
HABTEMESSGEN WEGARI  
Director, Registrar & Alumni



# ሉናር ኢንተርናሽናል ኮሌጅ Lunar International College

Ref. LIC/01/0152/21



## COLLEGE REGISTRAR



### Temporary Certificate of Graduation

*This is to certify that*

**MELAKU ASAYE MISKER**

*has graduated from Lunar International College with  
**Masters of Science in Project Management***

*On **November 28, 2021.***

*This certificate of graduation has been given upon the  
approval of the Senate pending the printing and the  
issuance of the original degree.*



Registrar

09/06/2022

Date

President

ፖ.ሣ.ቁ. 1774 ኮድ 1250 አዲስ አበባ  
ስልክ ቁ. 0115 583837  
ፋክስ ቁ. 0115 583835

[lunarintcollege@gmail.com](mailto:lunarintcollege@gmail.com)  
Website:- [www.lunarintcollege.edu.et](http://www.lunarintcollege.edu.et)

P. O. Box 1774 Code 1250 Addis Ababa  
Tel. No 0115 583837  
Fax. No 0115 583835

**Lunar International College  
School of Business  
Office of the Registrar  
Student Academic Record**

TEL: 011-5583837 / 0952313131 P.O.BOX 1774 ADDIS ABABA, ETHIOPIA

E-mail: [lunarint-college@gmail.com](mailto:lunarint-college@gmail.com)  
Name: MELAKU ASAYE MISKER

Medium of Instruction: English  
Sex: M Date of Birth: 01/04/1991 G.C

ID No: CSR/0644/12

Department		Project Management			Admission Classification: Regular			Award Date: November 28, 2021		
Course No	Course Title	Cr. Hrs.	Grade	Gr. Pts.	Course No	Course Title	Cr. Hrs.	Grade	Gr. Pts.	
<b>First Semester 2019/2020</b>					<b>First Semester 2020/2021</b>					
MSPM 611	Fundamentals of Project Management	2	B	6	MSPM 711	Software Application in Project Management	2	B	6	
MSPM 612	Development Theories and Policies	2	A-	7.5	MSPM 712	Project Risk Analysis and Management	2	A-	7.5	
MSPM 613	Project Human Resource Management	2	C+	5	MSPM 713	Project Monitoring and Evaluation	3	B-	8.25	
MSPM 614	Project Identification and Appraisal	2	B	6	MSPM 714	MSc Project Research Seminar	2	A-	7.5	
MSPM 615	Research Methods for Project Managers	3	B+	10.5			9		20.25	
		11		35.00						
Semester Average: 3.18					Semester Average: 3.25					
					Cumulative Average: 3.23					
<b>Second Semester 2019/2020</b>					<b>Second Semester 2020/2021</b>					
MSPM 621	Strategic Planning and Management	3	B-	8.25	MSPM 721	MSc Research Project in Project Management Thesis Title				
MSPM 622	Organizational Behaviour and Leadership	3	B+	10.5						
MSPM 623	Project Planning, Execution and Control	2	B-	5.5						
MSPM 624	Project Financial Management	2	A-	7.5						
MSPM 625	Project Procurement and Contract Administration	2	A-	7.5						
		12.00		39.25			4	GOOD		
Semester Average: 3.27					*Assessment of Factors Affecting Implementation of Public Projects: The Case of of Nileas Silk Laffo Sabcity Road Project*					
Cumulative Average: 3.23										



**Grading System:** This record becomes an official transcript when it bears the seal and signature of the office of the registrar

A+=A, A=Excellent, B+=Very Good, B=Good, C+=Satisfactory, C=Unsatisfactory, D=Unsatisfactory, F=Failure, I=Incomplete, Ex=Exempt. Points A+=4, A=3.75, B+=3.5, B=3, B-=2.75, C+=2.5, C=2, D=1, F=0  
One class hour, 2-3 Laboratory hours, per week for 16 weeks—one semester hour or credit.

Date of issuance

Registrar

10 JUN 2021