**TEKLEWOLD GEBRE**  
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Ethiopia, 67301

09/**11/2022**

# To፡ Integrated Service on Health and Development Organization /ISHDO/

# Addis Ababa; Ethiopia

# Application for Grant Compliance Specialist Job

Dear sir/madam

# I am writing to you to ask that you consider me for the job opening at your company for Grant Compliance Specialist. I would like to respond to the project director job opening while at your announcement ethiojobs websites, On November 09, 2022. I feel like this job would be perfect for me since I have the necessary educational background, skills and relevant experience to get it; and I was well experienced in NGO works for above 13 years at compassion assisted project called ET 0146 Child development project as social worker with responsibilities like child protection officer and other additionally serve as project director or coordinator above four months when the director annual leave and depart from the project. I have the right characteristics attitude mentality and specifically interested in this job position and organization because various Humanitarian projects in both Emergency and Development.

# I am graduated from CUC/CHC with B.A of Sociology and Social Anthropology at Aug 2013. I have gotten different formal short time training topics; like program communication, SHG, Personal development, Understanding and Ministering children, teenagers and youth additionally project monitoring and evaluation training etc. Also my final year project entitled of Assessment on Holistic Child Development, carrying of project improved my communication my leadership skill and my ability to lead and supervise effectively. I have learned how to run a project from the start to its complication including terminal evaluation. I hope that you do consider me for the job post. negotiable.

I am available to discussing my qualification with you for further in person for interview at any time. I can contact most easily on the mobile phone No (0911771216/0913048397) thank you for everything.

# I look forward to your favorable response. Sincerely,  TEKLEWOLD GEBRE TG

# 0911771216



Social Worker/Field Coordinator/Trainer

Contact

Email [teklekon12@gmail.com](mailto:teklekon12@gmail.com) phone 0911771216

0913048397

Sex: Male

Birth Date: August 22, 1979

Marital Status: Married

Nationality: Ethiopian

SUMMARY

* *6 years of direct experience in: Zone Coordination, head of education and literature department, Librarian and Sunday school representative in Ayer Tena Genet Local church*
* *13 years of direct experience in: Social worker with different responsibilities*
* *Current from March 28,2022 till Children believe as field coordinator*

Educational status

• Alpha University College, Addis Ababa, Ethiopia

* *Management, Diploma. June, 2004*

• Evangelical Theological College, Addis Ababa, Ethiopia

* *Christian Education, Diploma. June, 2006*

• Central Health College, Addis Ababa, Ethiopia

* *Sociology and Social Anthropology, B.A. July, 2013*

In process

• Evangelical Theological College, Addis Ababa, Ethiopia,

* *Translation and literacy B.A. 2022/23*

• Ethiopian Graduate School of Theology, Addis Ababa,

* *Ethiopia Development studies, M.A. 2022/23*

• Addis Ababa University, Addis Ababa, Ethiopia

* *Social Anthropology, M.A. 2022/23*

TRAINING

• Personal development and Proposal development

• Program Communication

• Child Protection training, First Care After Trauma

• Training of Trainers of Self Help Group

• Understanding and serve teenagers and youth

* Early Child Development

PROFESSIONAL EXPERIENCE

* Field Coordinator: GrOW Project Children Believe Fund Former Canadian Christian children's fund from April 28, 2022 till now
* Social worker, ET 0146 child Development Project September 2007 to now
* Zone Coordination, Head of Education and Literature department, Librarian and Sunday school representative in Ayer Tena Guenet Local church August 1998-August 2007

SKILLS and QUALIFICATIONS

Project management, project cycle management, research & proposal writing skill

Driven for result, Problem solving & Decision making, negotiation skills

Planning organized delegating implementing & monitoring and evaluation

Multitask oriented, Attention to Detailed and Creative service giving

Rule in principle with respect and compassionate for others

Consulting and Counseling client’s advocacy, positive attitude

Strong interpersonal and communication skills

REFERENCES

. Mr.Getahun Bezabih (Country director of Out of the Ashe. Addis Ababa Ethiopia

+251911148293 E-mail getahun@outoftheashesinc.org

• Mr. Tefera Lemma: (Director of ET- 146 or Director of child development project at keraniyo Betel kale hiwot church) Addis Ababa, Ethiopia

Tel: +251-911900502 E-mail: et0146ltefera@gmail.com

• Mr. Ephraim Wesson: (Compassion International Ethiopia Project facilitator) Addis Ababa, Ethiopia

Tel: +251-911331416

E-mail: